



## LEPC MEETING MINUTES March 8, 2017

**Call to Order:** Mark.L.

**Quorum:** Determined by Mark L.

**Approval of Feb minutes:** Motion made by Charlie C, seconded by Greg W.

**Treasurer's Report:** By Amanda. Motion made by Lee Anne B, seconded by Robert C.

### Committee Reports

**Communications:** No report

**Warning Signs:** No report.

**CERT:** No report

**Bylaws:** No report

### **EPA LEPC Grant:**

- Regius reported: \$35,000.00 for warning signs
- \$28,000.00 May 22 – 26 All Hazards class
- \$1,000.00 web page and social media
- \$20,748.00 Marketing temp: Assign to 6-8 month assignment. Travel reimbursement for temp to be paid outside of the grant monies, by LEPC funds.
- The warning signs will require some additional LEPC funds; the grant is paying for system, LEPC will have to pay for sign. Aleta asked if R&B can do the lettering?
- \*\*\*All of the grant monies must be completed by Dec 31, 2017.
- Mark L, Charlie, C or the Judge can sign off on the Grant Contract.
- Regius made a motion, seconded by Greg W for Chairman Mark L to accept and sign the grant contract. The motion carried.

### **Planning/Programs:**

- Air Rescue is today's program. . . .
- Folders: The artwork has been submitted with LEPC members and website information updated to be on the folder.
- Regius is talking to Roger Erikson about addressing the LEPC in May or June

### **Membership:**

- 2017 Dues invoices have been sent out and are due June 2017



**Public Health:**

- Be proactive in preparing for Zika, Flu, and West Nile.

**Industry Workgroup:**

- Frankie is working on getting a meeting together.
- Jeremy noted that March 22 will be the Ameritime meeting at the Beaumont Event Center @ 9 am.

**Recent Emergencies:**

- No report

**Old Business**

- 2017 LEPC Budget: the board would like an approved budget for the fiscal year.
- MCU not finished; Kay Electronics is waiting on one thing for it to be complete.
- The towers: They aren't finished. The timeline keeps changing. The Vidor tower is up; the generator test can start. The DPS and HAM equipment is yet to be done. The middle of April is the estimated completion time. As a note, the Port Neches Tower has antennae purchased.
- LEPC Room: The tech in there is still not working; the owner of Maverick has been contacted and will follow up this week.
- \*\*\*The Vidor Tower is now The Cappen Tower after our very own Aleta Cappen! It is a well-deserved honor.
- Robert Crane has been approved to attend the TDEM conference on LEPC scholarship
- Regius Guillory has been approved to attend the NHC on LEPC scholarship.
- Hurricane Charlie FSE: There will be (1) hub in Vidor Elementary; 8-4pm. Volunteers are still needed. We will load at VE, shelter at EOC, do re-entry at VE.

**New Business:**

- Motion was made for the treasurer to have an adding calculator by Charlie C. seconded by Fred H. Motion carried.
- Tier II reporting deadline is Mar 1<sup>st</sup>.
- Hope Davilla: Compliance Investigations for Tier II are now happening. Basically: Did the entity send it? Can you prove it?
- Jeremy: The Maritime Functionality Exercise (I'm sure I got that wrong) is going as planned.
- Jeremy: \$100 million grant available, applications will happen in a very small window of opportunity. Assistance is available and outreach workshops will happen



#### **Drills and Exercises:**

- Hurricane Charlie FSE: There will be (1) hub in Vidor Elementary; 8-4pm. Volunteers are still needed. We will load at VE, shelter at EOC, do re-entry at VE.
- There will be a Maritime Functional exercise held on August 17-18, 2017. All industry is welcome to participate. (Jeremy Hansen)
- SETRPC will have another emergency alert exercise in 2017. (Kaylan) The group is still in the process of finding a new mass notification vendor with better functionality and ease of use, and of course, cheaper.
- Jeremy:
  - Mar 14-17/April 20 300/400
  - April 18-19 ICS 339: Division Group Supervisor delivered from Fed. Govt. perspective

#### **Training:**

- All Hazard Class: May 22 – 26. Pre-req's include: 100. 200. 700. 800, 300, 400. There is a max fill of 40 folks so sign up early!
- Railroad Training Class: PAFD. Tommy will follow up with details and check SNCA website.
- CG will host a 300/400 in March

#### **Adjournment**

- Motion made by Greg to adjourn. Robert C seconded

**Presentation: Air Rescue. Thank you!**